



**ConcernedCRAs.com**  
A group of like-minded CRA's  
dedicated to consumer protection  
by proper and responsible use of  
National Criminal Databases

## **Responsible Criminal Databases Self-Certification Application Agreement**

A CRA that chooses to display the “Responsible Criminal Databases” seal is self-certifying that they subscribe to the following standards when using criminal records in databases in the context of employment-related screening, exclusive of the screening of volunteers, tenants, and other non-employment relationships:

1. Criminal records databases compiled by non-government entities will only be used as indicators of possible records. Prior to making any report to an employer about a criminal record from a database, the CRA will verify the information directly with the reporting jurisdiction. This ensures that employers make decisions based on accurate and up-to-date information.
2. Current or prospective employer clients will be provided information about the limited nature of criminal records databases and the importance of researching each applicant's criminal history in the jurisdictions in which the applicant currently or previously has lived or worked.

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ eMail: \_\_\_\_\_

Website: <http://www.> \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

After completing this form, please fax to ConcernedCRAs at 1-866-384-5666.